

Lowlands Club Rules

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1 Club name and these Rules

1.1 The name of the Club is Lowlands Club.

1.2 Aside from the laws of England & Wales, the activities, management and running of the Club shall be governed only by these Rules, which are binding on:

- (a) all the Members, including the Management Committee;
- (b) all former Members referred to at Rule 4.8; and
- (c) all visitors to the Club.

1.3 Any other purported Club rule of any nature that is not set out in these Rules shall not be binding on any of the Members, former Members or visitors.

2 Definitions

2.1 The following definitions shall apply throughout these Rules:

“AGM”	means the Annual General Meeting of the Club.
“Annual Fee”	means the amount (set by the Management Committee each year in accordance with Rule 5) that must be paid to the Club by each Member each year by reference to his category of membership of the Club.
“Chairman”	means the person elected from time to time, in accordance with Rule 7, to be the Club’s chairman.
“Child Protection Officer”	means the person appointed by the Management Committee from time to time, in accordance with Rule 8.20, to be the Club’s child protection officer.
“Children”	means people under the age of 18 years.
“Club”	means the community amateur sports club called Lowlands Club situated at Lowlands Road, Eastcote, Pinner, Middlesex HA5 1TU.
“EGM”	means an Extraordinary General Meeting of the Club.
“Joining Fee”	means the fee (set by the Management Committee each year in accordance with Rule 5) that must be paid to the Club by each Member upon joining the Club by reference to his category of membership of the Club.
“Life Members”	means the people who have generously given outstanding service to the Club over a substantial number of years and have been appointed at the AGM to an honorary Club position called Life Member.
“LTA”	means the Lawn Tennis Association.
“Management Committee”	means the committee of the Club that, subject to these Rules and to any resolution passed at an AGM or EGM, manages and controls all the affairs (including all the financial affairs) of the Club.
“Management Committee Handbook”	means the typed book (referred to at Rule 8) maintained and regularly updated by the Secretary that contains comprehensive and useful information (including contact details, account numbers and applicable references) regarding suppliers of goods and services (as well as useful information concerning day-to-day clubhouse maintenance matters) relating to the running of the Club, including for example fire safety, Club heating, energy and water

suppliers, lighting, Sky television services, floodlight bulbs, cleaning of the Club, purchasing of tennis balls, tennis court maintenance, grants potentially available to the Club, the club's auditor, the London Borough of Hillingdon, snooker table re-covering, social event performers, bar supplies and staff etc.

“Management Committee Suggestion Box”	means the box referred to at Rule 8 that must remain in the Club lounge, into which any Member may place a written comment or suggestion regarding the Club, which must be considered by the Management Committee at its next meeting.
“Members”	means the people admitted from time to time to membership of the Club in accordance with Rule 4 and whose Joining Fee and current Annual Fee have been paid in full.
“Membership Secretary”	means the person appointed from time to time, by the Management Committee in accordance with Rule 7, to be the Club's membership secretary
“Pavilion & Grounds Manager”	means the person elected from time to time, in accordance with Rule 7, to be the Club's pavilion & grounds manager.
“Secretary”	means the person elected from time to time, in accordance with Rule 7, to be the Club's secretary.
“Snooker Captain”	means the person elected from time to time, in accordance with Rule 7, to be the Club's snooker captain.
“Social Manager”	means the person elected from time to time, in accordance with Rule 7, to be the Club's social manager.
“Sub-Committees”	means the sub-committees of the Management Committee, including the Tennis Committee, the Wine Committee, the Snooker Committee, the Table Tennis Committee and the Social Committee.
“Table Tennis Captain”	means the person elected from time to time, in accordance with Rule 7, to be the Club's table tennis captain.
“The Management Committee Notice Board”	means the notice board on the wall next to the Club's bar containing documents relating to the management and control of the affairs of the Club for Members to scrutinise.
“Tennis Captain”	means the person elected from time to time, in accordance with Rule 7, to be the Club's tennis captain.
“Treasurer”	means the person elected from time to time, in accordance with Rule 7, to be the Club's treasurer.
“Trustees”	means the people appointed from time to time, in accordance with Rule 9, to be the Club's trustees.
“Visitors Book”	means the book referred to at Rule 18, which must be held at the Club bar and into which the names of visitors to the Club are written (except when the bar is not open).
“Wine Convenor”	means the person elected from time to time, in accordance with Rule 7, to be the Club's wine convenor.

2.2 In these Rules:

- (a) words denoting the singular number include the plural number and vice versa; and
- (b) words denoting the masculine gender include the feminine gender and vice versa.

3 Objects

The objects of the Club are as follows in this Rule 3:

In such manner and to such extent as the Management Committee considers appropriate in the best interests of the Club and the Members:

- 3.1** Principally to provide and maintain Club owned premises, facilities and equipment for the use of Members, and generally to promote, encourage and facilitate in a welcoming and pulling together way, social events and the playing of tennis, table tennis, snooker, pool, darts, netball and other sports, games and pastimes at the Club;
- 3.2** To provide other ordinary benefits of an amateur sports club as set out in Schedule 18 of the Finance Act 2002, including without limitation provision of suitability qualified coaches, coaching courses, insurance, first aid and post-match refreshments;
- 3.3** To sell and supply food and drink as a social adjunct to the sporting purposes of the Club; no hot food should be brought into the lounge other than as refreshments for visiting teams and for organised social functions.
- 3.4** To acquire, establish, own, operate and turn to account in any way for the Members' benefit the facilities of the Club together with buildings and easements, fixtures and fittings and accessories as shall be thought advisable by the Management Committee;
- 3.5** To take and retain a membership of Middlesex Tennis and to comply with and uphold its rules and the LTA rules and disciplinary code;
- 3.6** Subject to the LTA rules and disciplinary code, and to the LTA's wider jurisdiction, to discipline Members where permitted by the LTA's rules and regulations and to refer Members to be disciplined by the LTA or Middlesex Tennis;
- 3.7** To adjudicate on disputes relating to the Club that arise between Members; and to enforce the Club's rulings concerning such disputes; and
- 3.8** To carry out any other actions whatsoever that are incidental or conducive to the achievement of any of the above stated objects.

4 Membership of the Club

- 4.1** Subject to Rule 6 and to payment of the person's Joining Fee and current Annual Fee, every person irrespective of age, colour, creed, disability, sex or sexual orientation, religion, politics or occupation shall be eligible to become a Member.
- 4.2** The Management Committee may create as many categories of membership of the Club as it considers appropriate, including temporary membership.
- 4.3** Every person wishing to apply to become a Member must provide a completed Club membership application form to the Secretary with a proposer's and seconder's name stated thereon where possible.
- 4.4** Subject to Rule 4.1, acceptance of Club membership is at the discretion of the Management Committee.
- 4.5** Membership of the Club is not transferable.
- 4.6** A Member may withdraw from membership of the Club on written notice to the Secretary. Such notice shall be deemed to expire at 00.01am on the first 1st of March date subsequent to receipt by the Secretary of such notice. That Member's membership of the Club shall cease on that 1st of March date and no portion of his Joining Fee nor Annual Fee may be refunded.

- 4.7** A Member's membership of the Club shall cease immediately in each of the following circumstances:
- (a) upon the expulsion of the Member concerned in accordance with Rule 6;
 - (b) upon the death of the Member concerned;
 - (c) and at 11.59pm on the 31st of March each year unless the current Annual Fee of the Member concerned has been paid.

4.8 Neither any Member nor any former Member whose membership of the Club has ceased (including by his withdrawal from membership or upon the occurrence of his expulsion) may bring any claim of any nature whatsoever relating to the Club against:

- (a) the Club nor in relation to the Club's property (including its funds); nor
- (b) any of the Members.

5 Membership fees

5.1 By the 31st of January each year, the Management Committee must set (as it considers appropriate) the current level of the Joining Fees and Annual Fees applicable to each category of membership for the period from the following 1st of March that year to the end of February 12 months later.

5.2 Upon joining the Club, each new Member must pay to the Club:

- (a) the Joining Fee applicable to his category of membership; and
- (b) a proportion of the current Annual Fee considered by the Secretary to be appropriate taking account of the number of months remaining between the new Member's joining date and the following 28th of February.

5.3 Subscriptions are due on the 1st of March each year. Each Member must, each year, pay to the Club the current Annual Fee applicable to his category of membership.

6 Expulsion from membership of the Club

6.1 The Club may refuse a person membership or expel a person from membership only for good and sufficient cause, such as conduct, either within or outside the Club, likely to bring the Club into disrepute.

6.2 A Member shall not be expelled from membership of the Club unless all the following conditions of this Rule 6.2 are satisfied:

- (a) not less than 14 days before the meeting, a letter from the Secretary in a sealed envelope marked 'Private & Confidential' is sent to him notifying him of the complaint made against him and requesting he attend a meeting of the Management Committee:
 - (i) which shall be conducted as considered appropriate by the Management Committee; and
 - (ii) at which the question of his expulsion from membership of the Club shall be considered and decided; and
- (b) at the meeting, a Management Committee resolution worded as follows is passed by a majority of at least three-quarters of the people on the Management Committee:

"The Management Committee resolved, having considered the contents of Rule 6 of the Lowlands Rules, that:

 - (i) there is good and sufficient cause to expel the Member concerned from membership of the Club;*
 - (ii) it is contrary to the interests of the Club for the Member concerned to remain as a Member; and*
 - (iii) that Member is hereby expelled from membership of the Club with immediate effect."*

6.3 Subject to Rule 6.6, if and only if all the conditions referred to at Rule 6.2 have been satisfied, the Member concerned shall be deemed as having been expelled from membership of the Club immediately upon the passing of the resolution.

- 6.4** The Management Committee may exclude the Member concerned from the Club premises:
- (a) until the Management Committee meeting referred to at Rule 6.2 is held and, if the EGM is requested by the Member concerned, until the EGM referred to at Rule 6.6; and
 - (b) thereafter if and only if all the conditions referred to at Rule 6.2 have been satisfied.
- 6.5** At the Management Committee meeting referred to at Rule 6.2 and at the EGM referred to at Rule 6.6, providing he also attends, the Member concerned is entitled to:
- (a) be represented, at his own cost, by one other person;
 - (b) make submissions himself or through his representative; and
 - (c) cross-examine relevant witnesses himself or through his representative.
- 6.6** The following provisions of this Rule 6.6 will apply in relation to any appeal against the Management Committee resolution referred to at Rule 6.2:
- (a) If, within 14 days of being notified of the Management Committee resolution, the Member concerned serves on the Secretary a written request for an appeal against the Management Committee resolution, the Secretary will within eight weeks call an EGM at which the appeal shall be determined.
 - (b) The appeal shall only be allowed if approved by a resolution to allow the appeal passed at the EGM by more than 50% of the votes cast by Members present at the EGM, the notice of which stated that the EGM was being held for the purpose of determining an appeal relating to a proposed expulsion of a Member from membership of the Club.
 - (c) If the appeal is not allowed the Member concerned shall be deemed as having been expelled from membership of the Club as from the end of the EGM.

7 People on the Management Committee

- 7.1** In accordance with these Rules and subject to any resolution passed at an AGM or EGM, all the affairs (including all the financial affairs) of the Club shall be managed and controlled by the Management Committee.
- 7.2** The Management Committee shall comprise the people holding the positions listed at Rule 7.3 and referred to at Rule 7.11.
- 7.3** The people on the Management Committee shall each year at the AGM stand down from the Management Committee and (subject to the provisions of this Rule 7) be eligible to be elected to one of the following positions:
- (a) the Chairman;
 - (b) the Secretary;
 - (c) the Treasurer;
 - (d) the Tennis Captain;
 - (e) the Social Manager;
 - (f) the Wine Convenor;
 - (g) the Table Tennis Captain;
 - (h) the Snooker Captain;
 - (i) the Pavilion & Grounds Manager.

The Snooker and Table Tennis captains should be nominated by their respective sections and recommended to the AGM for election to the Management Committee. The Tennis Captain shall be elected at the Tennis AGM which shall take place before the main Club AGM.

- 7.4** No person nominated for a position listed at Rule 7.3 may be nominated for more than one of those positions.
- 7.5** By the 1st of March each year, the Secretary shall invite nominations from Members for candidates to be elected to the positions listed at Rule 7.3. People may be nominated for the Management Committee simply by writing their name (and the name of their proposer and seconder) on the Management Committee Notice Board. Nominations must be made not less than 10 days before the AGM. The Secretary will remove the nomination form and pin up a typed copy of it not less than 7 days before the AGM.

- 7.6** Each person nominated for a position listed at Rule 7.3 must have been:
- (a) a member for a minimum of 2 years; and
 - (b) nominated by two other Members.
- 7.7** A member may only propose or second (not both) one person for any of the positions listed in Rule 7.3
- 7.8** If by the date of the AGM only one person has been nominated for any particular position listed at Rule 7.3, that person shall at the AGM be declared elected unopposed for that particular position.
- 7.9** If by the date of the AGM more than one person has been nominated for any particular position listed at Rule 7.3, there shall at the AGM be an election for that particular position.
- 7.10** The Management Committee may without recourse to the Members, in its absolute discretion at any time after the AGM appoint any Member to fill any vacancy on the Management Committee for the period until the next AGM, when (along with all the other people on the Management Committee) the appointed Member shall:
- (a) stand down from the Management Committee; and
 - (b) subject to the provisions of these Rules, be eligible to be elected to one of the positions listed at Rule 7.3 for the following year.

If a vacancy occurs the members should be notified by e-mail or post and a candidate sought. If no one comes forth the Management Committee should cover the vacancy until the next AGM

- 7.11** In addition to the people elected or appointed to the Management Committee in accordance with this Rule 7, the Management Committee may, in its absolute discretion at any time, co-opt up to two further Members onto the Management Committee to deal with specialist items only.
- 7.12** Unless he is deemed to have vacated his position pursuant to Rule 7.14, each person on the Management Committee shall remain in office until the first AGM subsequent to his election, appointment or co-option; and at that subsequent AGM (subject to the provisions of these Rules) he may be elected to the Management Committee.
- 7.13** All the positions on the Management Committee are volunteer positions. Nobody on the Management Committee may:
- (a) have any of his Joining Fee nor Annual Fee waived or repaid to him; nor
 - (b) be paid any amount from the property (including the funds) of the Club as a wage, allowance or honorarium.

However, if incurred in good faith in pursuance of the objects set out at Rule 3, each of the people on the Management Committee shall be entitled to an indemnity, from the property (including the funds) of the Club, for any liabilities and reasonable expenses he incurs.

- 7.14** A person on the Management Committee is deemed to have vacated his Management Committee position if and, immediately, when:
- (a) he resigns or retires from his position by written notice addressed to the Secretary and Chairman;
 - (b) he has without sufficient reason (in the opinion of the Management Committee) been absent for more than three consecutive meetings of the Management Committee, and the Management Committee resolves that his position is vacant;
 - (c) his resignation is demanded by all the other people on the Management Committee acting together; or
 - (d) he is adjudged by the court to be bankrupt or is disqualified by the court from being a company director.
- 7.15** Each member of the Management Committee must satisfy Her Majesty's Revenue and Customs' fit and proper person test to be involved in the general control, management and administration of the Club and must declare that he is a fit and proper person prior to being elected to the Management Committee.

8 Procedures relating to Management Committee meetings

- 8.1** Apart from the Child Protection Officer and any speakers invited to attend by the Management Committee, only the people elected, appointed or co-opted to the Management Committee in accordance with Rule 7 may attend Management Committee meetings.
- 8.2** At least ten Management Committee meetings shall take place each year. The meetings will take place on dates the Management Committee considers appropriate.
- 8.3** The quorum for each Management Committee meeting is five.
- 8.4** The Chairman shall chair every meeting of the Management Committee at which he is present. In the Chairman's absence, the people on the Management Committee present at the meeting shall appoint one of their number to chair the meeting.
- 8.5** Subject to Rule 8.7, each person on the Management Committee present at a Management Committee meeting (namely all the people referred to at Rule 7.3(a) to (i), including the Chairman, and any people appointed or co-opted in accordance with Rules 7.10 and 7.11) shall have only one vote on each proposed Management Committee resolution put to a vote. No person may vote by proxy.
- 8.6** Voting at Management Committee meetings shall be by a show of hands unless at least two people present at the meeting request a secret ballot, which the Secretary shall then immediately administer.
- 8.7** Except as concerns any resolutions referred to at Rule 6.2(b), resolutions of the Management Committee will be passed only if a majority of greater than 50% of the people present at the meeting considering the resolution vote in favour of it. For the avoidance of doubt, in the event of an equality of votes at Management Committee meetings, the Chairman shall not have an additional vote on top of the one vote he is entitled to pursuant to Rule 8.5 (if present at the meeting).
- 8.8** Unless everyone present at a subsequent Management Committee meeting agrees otherwise, after a proposed resolution relating to a particular topic has been put to a vote at a Management Committee meeting, neither that particular topic nor a topic that is substantially similar (in the opinion of the Chairman) may be put to a Management Committee vote during the four months subsequent to the vote referred to in the second line of this Rule 8.8.
- 8.9** At the first Management Committee Meeting in the financial year the Treasurer will provide a list of all direct debits, standing orders and monthly account payments to be made.

At the Management Meetings he shall provide copies of the club's latest bank statements showing the moneys paid into the BUS 30 Day Notice account (Deposit account) and paid out from the Business Extra account (Current account).

At the end of each month the Treasurer will provide a running total of bar takings, bar purchases and staff costs.

Financial transactions of the Club will be recorded on a monthly basis.

Within 14 days of each Club social event the Social Manager shall provide a financial breakdown of the income and expenditure plus numbers of Members and visitors attending.

Details of the financial affairs of the Club will be prepared by the Treasurer every year and passed to the Auditor of the Club who will prepare the accounts for approval at the AGM.

- 8.10** The Secretary, or in his absence another member of the Management Committee, shall take minutes at Management Committee meetings. Each set of minutes must contain a section summarising and entitled 'Recent achievements of the Management Committee'. The minutes must also contain a section stating the names of any new club members – and their names (but not their personal contact details) should have been placed on the Management Committee Notice Board prior to the Management Committee Meeting.
- 8.11** The notice board on the wall next to the Club's bar shall at all times be marked as, and used as, the dedicated Management Committee Notice Board for Members to scrutinise the contents of the documents pinned thereto.

8.12 Subject to any sensitive information first being edited as considered appropriate by the Secretary, after each set of Management Committee minutes have been agreed by the Management Committee, the Secretary must immediately pin those minutes to the Management Committee Notice Board.

8.13 The Secretary must provide the following documents to everyone present at each Management Committee meeting:

- (a) the draft minutes from the previous Management Committee Meeting, to be considered and approved by the people present at the current meeting; and
- (b) a report setting out diagrammatically a running total of the number of Members in each category of membership of the Club, including all juniors categories.

8.14 The Management Committee:

- (a) may from time to time appoint any Sub-Committees it considers appropriate;
- (b) may delegate to the Sub-Committees such powers and duties of the Management Committee as the Management Committee considers appropriate; and
- (c) such Sub-Committees must include the Tennis Committee, the Wine Committee, the Snooker Committee, the Table Tennis Committee and the Social Committee.

8.15 By the 1st of March each year, the Secretary shall invite nominations from Members for candidates to be elected to the Sub-Committees. People may be nominated for the Sub-Committees simply by writing their name (and the name of their proposer and seconder) on the Management Committee Notice Board.

8.16 All Sub-Committees must, at least three times every year:

- (a) meet up; and
- (b) report their proceedings by way of a short email addressed to the Chairman, Secretary and Treasurer.

Subject to any sensitive information first being edited as considered appropriate by him, the Secretary must immediately pin each such email to the Management Committee Notice Board.

8.17 Only the Management Committee has the power to enter into contracts on behalf of the Club and then only in pursuance of the objects set out at Rule 3. Only the Management Committee has the power to recruit and determine the terms and conditions of service of employees of the Club.

8.18 The Secretary must maintain and regularly update the Management Committee Handbook for the benefit and information of all the people on:

- (a) the Management Committee; and
- (b) each of the Sub-Committees.

The people on the Management Committee must assist the Secretary with this duty, including providing information to the Secretary for inclusion in the Management Committee Handbook within 14 days of being asked by the Secretary for such information.

8.19 At each of its meetings, the Management Committee must consider the contents of any written comments or suggestions regarding the Club that any Member has placed in the Management Committee Suggestion Box subsequent to the preceding Management Committee meeting.

8.20 The Management Committee must appoint a person who, in the opinion of the Management Committee, is an appropriately qualified person to be the Child Protection Officer.

8.21 In order to raise and discuss any child protection issues relating to the Club, the Child Protection Officer may:

- (a) contact the Chairman and/or Secretary at any time; and/or
- (b) attend any Management Committee meeting as a guest speaker.
- (c)

9 Trustees

- 9.1** The Management Committee may put forward for approval at the AGM, Trustees to hold office until their death or resignation unless removed from office by a resolution of the Management Committee.
- 9.2** The number of Trustees may not be more than four or less than two.
- 9.3** The provisions of the Trustee Act 1925 shall apply to any Trustee appointment.
- 9.4** The Trustees shall be entitled to an indemnity, from the property (including the funds) of the Club, for any liabilities and reasonable expenses incurred by them in good faith in the discharge of their duties as Trustees.

10 AGMs

- 10.1** The AGM shall be held at the Club not later than the first Friday in May (to be decided by the Management Committee) each year to transact the following business
- (a) to receive the Chairman's report of the activities of the Club, in particular the achievements of the Management Committee, during the previous year;
 - (b) to receive and consider:
 - (i) the latest annual accounts of the Club for the previous year; and
 - (ii) the Treasurer's report as to the financial position of the Club;
 - (c) to elect the members of the Management Committee in accordance with Rule 7;
 - (d) to approve the appointment of the Club Auditor, or to confirm that he shall remain in office;
 - (e) to decide on any proposed resolution that may be duly submitted in accordance with Rule 10.2; and
 - (f) to receive reports from various members of the Management Committee, e.g. the Tennis Captain, Table Tennis Captain, Snooker Captain, Wine Convenor, Social Manager and the Pavilion & Grounds Manager.
- 10.2** Notice of any resolution to be proposed at the AGM must be given in writing to the Secretary, duly signed by at least two Members, not later than 28 days preceding the AGM.

11 EGMs

- 11.1** An EGM may be called by the Management Committee at any time on at least 14 days' notice, or by the Secretary in accordance with Rule 6.6.
- 11.2** The date of an EGM shall be notified (but not held) within twenty-one days of receipt by the Secretary of a written requisition, signed by not less than forty Members, that states the purpose for which such meeting is requested and any resolutions proposed.

12 Procedures relating to AGMs and EGMs

- 12.1** The Secretary shall
- (a) Not less than 6 weeks before an AGM, pin to the Management Notice Board written notice of the date of the AGM;
 - (b) Not less than 7 days before the AGM, send to each Member (by e-mail and/or post at his address or email address last known to the Secretary) the Agenda for the AGM, the Minutes of the previous year's AGM and the details of any resolutions to be proposed
- 12.2** The accidental omission to give such notice and/or copies of any such specific resolution shall not invalidate, or have any effect upon, the proceedings at any AGM or EGM.
- 12.3** The quorum for each AGM and EGM shall be twenty Members.
- 12.4** The Chairman shall be the chairman at all AGMs and EGMs unless he is not present within fifteen minutes after the time scheduled for the start of such a meeting, or he has signified his inability to be present at such a meeting. In these circumstances, the Members present may choose one of the other people on the Management Committee in attendance to be the chairman of that meeting.
- 12.5** Only Members may vote at an AGM or EGM; and no Member may vote by proxy.

- 12.6** Votes shall be cast by a show of hands unless at least five Members present at the AGM or EGM concerned request a secret ballot, in which case a secret ballot shall immediately take place at the meeting.
- 12.7** Subject to the provisions of any Rule herein to the contrary, a proposed resolution at an AGM or EGM shall only be passed if more than 50% of the votes cast on such a proposed resolution (ignoring abstentions) are cast in favour of passing the resolution.
- 12.8** Where the Chairman is of the opinion that a proposed resolution at an AGM or EGM is only relevant to Members in a particular category (or categories) of membership of the Club, the Chairman may ask the other Members present at the meeting to abstain from voting on the proposed resolution. However, those other Members shall not be bound to comply with the Chairman's request and may choose to vote on the proposed resolution if they wish to do so.
- 12.9** The winner of an AGM election relating to a Management Committee position referred to at Rule 7.3 shall be the person for whom most votes are cast at the AGM. In the event of an equality of votes in such an AGM election (and only in this situation), the chairman of the meeting shall have a casting vote.
- 12.10** The Secretary, or in his absence another member of the Management Committee, shall take minutes at AGMs and EGMs. Such minutes shall be conclusive evidence of the facts stated therein.

13 Finance

- 13.1** Monies paid to the Club shall be received by the Treasurer and shall be deposited in a bank account in the name of the Club.
- 13.2** Any monies not required for immediate use may be invested as the Management Committee in its absolute discretion considers appropriate.
- 13.3** The income and other property of the Club shall be applied only in furtherance, in the Management Committee's opinion, of the objects of the Club as set out at Rule 3, and no part of the income or other property of the Club shall be paid by way of bonus, dividend or profit to any Member.
- 13.4** Subject to the provisions of Rule 7.13 and if incurred in good faith in pursuance of the objects set out at Rule 3, the Management Committee may authorise the payment of reasonable expenses to any Member.
- 13.5** A copy of the accounts and the related report shall be made available to every Member prior to the AGM of the Club. No capital expense in excess of £500 will be made without the approval of the Management Committee.

14 Borrowing

- 14.1** The Club may, at the discretion of the Management Committee, borrow a maximum total sum of £50,000 in pursuance of the objects of the Club set out at Rule 3.
- 14.2** When so borrowing, the Club shall have power to do the following in such manner as the Management Committee considers appropriate:
- (a) raise money; and
 - (b) secure any such sums (including by way of mortgage or by charge or by the issuing of debentures charged) upon all or any part of the property of the Club.
- 14.3** The Trustees shall, at the direction of the Management Committee, enter into such agreements and other instruments in relation to the Club's property as the Management Committee considers appropriate to provide security for:
- (a) borrowed monies referred to at this Rule 14; and
 - (b) interest payable thereon.
- 14.4** The Club shall have no power to pledge the personal liability of any Member for repayment of any sums borrowed.

15 The Club's land and buildings

- 15.1** The land and buildings of the Club shall be held in the name of the Trustees on trust for the Club.
- 15.2** The Trustees shall deal with the land and buildings of the Club as directed by Management Committee resolution.

16 Dissolution

- 16.1** If at any general meeting a resolution for the dissolution of the Club shall be passed by a majority of the Members present, and such resolution is at an EGM held not less than one month thereafter at which not less than one half of the membership of this Club is present, is confirmed by a resolution passed by a majority of two-thirds of the Members voting thereon, the Trustees and Management Committee shall thereupon, or at such future date as shall be specified in such resolution proceed to realise the property of the Club.
- 16.2** The dissolution of the Club shall take effect from the date of the passing, in accordance with Rule 16.1, of the said EGM resolution proposing the dissolution of the Club. The members of the Management Committee shall be responsible for the winding-up and payment of the property and liabilities of the Club.
- 16.3** In the event of the dissolution of the Club, any assets remaining after the satisfaction of all debts and liabilities shall not be paid to or distributed among the Members of the Club but shall be given or transferred to one of the following approved sporting or charitable bodies:
- (a) A registered charitable organisation;
 - (b) Another club which is a registered Community Amateur Sports Club;
 - (c) The sports national governing body for use by them for related community sports.

17 Tennis courts and coaching

- 17.1** The tennis courts shall be open for play from 8.30am each day.
- 17.2** The following part of this Rule 17.2 shall apply as from, and including, the 2013 AGM: The Head Tennis Coach working at the Club must hold a current and valid LTA Coach Licence.

18 Visitors

- 18.1** Subject to the visitors complying with these Rules, Members are entitled to bring visitors to the Club. Refer to rule 4.2 above regarding the ability to have a temporary membership category – for example for Members' summer weekly house guests etc.
- 18.2** Immediately when the visitor arrives at the Club, the Member bringing the visitor must write the name of the visitor in the Visitors Book and pay the relevant visitor fee to the barman.
- 18.3** The same visitor must not be brought to the Club more than twice in one month. If the visitor wishes to apply to become a Member he must provide to the Secretary a completed Club membership application form.
- 18.4** The Member bringing the visitor shall be responsible for his visitor's conduct whilst at the Club.
- 18.5** Any person who has been expelled from membership of the Club in accordance with Rule 6 shall not be allowed to visit the Club.

19 Children

- 19.1** If accompanied by a Member, children are welcome in the Club's clubhouse until 9.00pm each day.
- 19.2** The accompanying Member is responsible for the Child's conduct (including that the Child acts respectfully) whilst at the Club and for ensuring the Child safely leaves the Club premises by 9.00pm or the later time authorised by the Management Committee.
- 19.3** Until the team leaves the Club premises, Children who are part of a sports team playing at the Club are allowed in the Club's clubhouse, under the supervision of the team's captain or other players over the age of 18 years.

19.4 A Child is not allowed to play on the Club's full size snooker tables unless authorised to do so by the Snooker Captain. A Child under the age of 10 years may not play on the Club's pool table.

19.5 Neither the Members nor the Club nor the Management Committee are liable for any loss or injury sustained or caused by any Child on the Club's premises.

20 The Bar

20.1 The bar shall be managed by a wine Sub-Committee of Members elected at the Annual General Meeting. The Chairman of the wine Sub-Committee shall be the wine convenor. The wine Sub-Committee can appoint and remove stewards and if they think fit shall recommend to the Management Committee the appointment of a paid steward.

20.2 Intoxicating liquor may be supplied on the Club premises to Members and their guests Monday to Thursday from 11.00 am to 11.00 pm. Friday and Saturday from 11.00 am to 12 midnight, Sunday and Good Friday from noon until 10.30pm. Christmas Day from noon until 3.00pm and from 7.00 pm to 10.30 pm, New Year's Eve from 7.00pm to 12.30pm

20.3 At the discretion of the Management Committee alcohol can be served to non-members at pre-booked functions not more than 12 times a year.

20.4 No person below the age of 18 shall purchase or consume alcohol.

21 Pavilion

21.1 All Members shall pay for their purchases at the time of ordering.

21.2. No animals shall be allowed on the Club premises.

21.3 The pavilion shall be opened each day for a period as determined by the Management Committee. Notwithstanding the above, the pavilion should be closed by midnight.

21.4 The numbers permitted in the club is limited to the available facilities but should not exceed 200.

22 Dress code

Any Member or visitor is expected to wear clothes which are deemed to be smart casual. Except for appropriate tennis clothing, no men's sleeveless tops, caps or hats and soiled work wear are permitted.

23 Changes to these Rules

These Rules may be altered or added to only by resolution at an AGM or EGM passed by more than two-thirds of the votes cast on such a proposed resolution, the notice of which contained details of the proposed alteration or addition to the Rules.